



CYNTHIA A. HARDING, M.P.H.
Interim Director

JEFFREY D. GUNZENHAUSER, M.D., M.P.H.
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May 28, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

A handwritten signature in blue ink that reads "Cynthia A. Harding". The signature is written in a cursive, flowing style.

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
ACCEPT A GRANT AMENDMENT FROM THE CALIFORNIA
ENDOWMENT TO SUPPORT THE HEALTH IMPACT EVALUATION
CENTER**

This is to notify you that I am exercising the delegated authority approved by your Board on April 16, 2013 to accept future awards and/or amendments that are consistent with the requirements of the Grant Agreement (GA) from The California Endowment (TCE) that adjust the term of the award through September 30, 2015, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On June 21, 2013, the Director of the Department of Public Health (DPH) notified your Board that he was exercising delegated authority to accept GA Number 20122760 from TCE in the amount of \$376,394 for the period of June 1, 2013 through May 31, 2015 to support DPH's Health Impact Evaluation Center (HIEC). The purpose of the HIEC is to conduct Health Impact Assessments (HIA) and support policy-related activities. HIEC is comprised of key personnel from the following DPH programs: the Division of Chronic Disease and Injury Prevention, the Office of Health Assessment and Epidemiology, and the Office of Planning, Evaluation, and Development.

Under the delegated authority referenced above, I will accept Amendment Number 1 to GA Number 20122760 to extend the current end date from May 31, 2015 to September 30, 2015. This no-cost extension will allow DPH to continue to conduct HIA and to support the HIEC in continuing to develop key technical, interagency, and community partnerships to create a sustainable HIA program.

County Counsel has reviewed and approved the amendment as to use and this delegated authority action.

Each Supervisor
May 28, 2015
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If you have any questions or require additional information, please let me know.

CAH:fs
DA#03278

c: Interim Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors